



September 25th, 2008

ATTENTION: ALL e- RAILS SAFE CONTRACTORS & VENDORS

The member railroads of the e-RAILSAFE (ERS) program will now require all Contractors to conduct **Extended Multi- County Background Checks** when seeking to renew applicant/employees in the ERS System. This change is effective **10/01/08** .

Applicants/Employees that have **already undergone** the current extended single- county background check as part of the renewal process will be grandfathered until their next renewal period.

It is the policy of the member railroads of the **e- RAILS SAFE (ERS)** program, to require all participating contractors/vendors to undergo a recertification process **every 2 years** which involves a **background investigation, compliance orientation/test** and **re- issuance of ID badges** for Contractor/Vendor Personnel that require access to railroad property.

Contractor/Vendors are responsible for ensuring that their personnel complete this process and are also responsible for the costs associated with the renewal of each employee. Contractor personnel who have **not** been renewed in the system **will not be cleared for access to Class 1 railroad facilities and key worksites**. This policy is strictly enforced by each member railroad participating in the ERS program.

Thanks for your support in helping to keep our rails safe through the e- RAILS SAFE program.

The ERS Executive Committee

